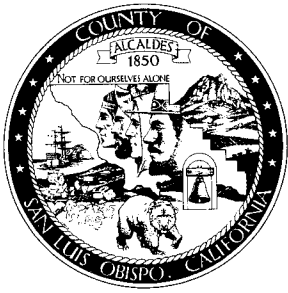


**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services		(2) MEETING DATE January 10, 2006		(3) CONTACT/PHONE Duane P. Leib (805) 781-5200		mw
(4) SUBJECT Submittal of a Resolution authorizing execution of a Notice of Completion and Acceptance for the project entitled Los Osos - Construct Skateboard Park and Tennis Courts, P5342/300039.						
(5) SUMMARY OF REQUEST General Services requests that your Board approve Resolution documents and a Notice of Completion and Acceptance for the Improvements to the Los Osos Community Park, located at 2060 Palisades Avenue in Los Osos.						
(6) RECOMMENDED ACTION General Services recommends your Board approve Resolution documents and a Notice of Completion and Acceptance for the project entitled Los Osos - Construct Skateboard Park and Tennis Courts, P5342/300039.						
(7) FUNDING SOURCE(S) Public Facility Fees (PFF) - Parks: \$1,350,000, Roberti-Z'Berg-Harris (Propositions 12 and 40): \$704,200, Community contribution: \$65,000 \$2,119,200 total		(8) CURRENT YEAR COST Appropriations: \$2,119,200 Total Project Cost: \$1,951,039 Construction Contract: \$1,630,887		(9) ANNUAL COST N/A		(10) BUDGETED? <input type="checkbox"/> YES <input type="checkbox"/> N/A <input type="checkbox"/> NO
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Los Osos Community Advisory Council (LOCAC), Environmental Division of the Department of Planning and Building, County Planning Commission, County Parks Commission, County Counsel						
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? <input type="checkbox"/> No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent _____ <input type="checkbox"/> Limited Term _____ <input type="checkbox"/> Contract _____ <input type="checkbox"/> Temporary Help _____						
(13) SUPERVISOR DISTRICT(S) 1st, 2nd, 3rd, 4th, 5th, All				(14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A		
(15) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)				(16) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> Ordinances (Orig + 4 copies) <input type="checkbox"/> N/A		
(17) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A				(18) BUDGET ADJUSTMENT REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A		

(19) ADMINISTRATIVE OFFICE REVIEW <div style="text-align: center; font-size: 2em;"> </div>



COUNTY OF SAN LUIS OBISPO
department of general services

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200
DUANE P. LEIB, DIRECTOR

TO: BOARD OF SUPERVISORS

FROM: *D. Leib* DUANE P. LEIB, GENERAL SERVICES DIRECTOR

DATE: JANUARY 10, 2006

SUBJECT: SUBMITTAL OF A RESOLUTION AUTHORIZING EXECUTION OF A NOTICE OF COMPLETION AND ACCEPTANCE FOR THE PROJECT ENTITLED LOS OSOS - CONSTRUCT SKATEBOARD PARK AND TENNIS COURTS, P5342/300039.

RECOMMENDATION

General Services recommends your Board approve the attached Resolution documents and Notice of Completion and Acceptance for the project entitled Los Osos - Construct Skateboard Park and Tennis Courts, P5342/300039.

DISCUSSION

Attached are the following documents which comprise completion notices for Los Osos - Construct Skateboard Park and Tennis Courts, P5342/300039.

- Item 1 - Notice of Completion and Acceptance
- Item 2 - Owner's Final Certificate of Completion
- Item 3 - Resolution Authorizing Execution of Notice of Completion and Acceptance

The purpose of items 1, 2, and 3 is to officially document the completion of the project and verify that all required submittals have been received by the County from the Contractor as listed. The documents are also required prior to payment of the 10% withheld as security during execution of the contract. The Contractor will be entitled to payment of the aforementioned 10% security withholdings thirty-five days after the Board of Supervisors approve the Notice of Completion and Acceptance, and file the Resolution.

OTHER AGENCY INVOLVEMENT

The Los Osos Community Advisory Council unanimously approved the project. The Environmental Division of the Department of Planning and Building issued a Mitigated Negative Declaration for the project. The San Luis Obispo County Planning Commission unanimously approved the project Development Plan. The County Parks Commission was instrumental in directing the development of the design. County Counsel approved the construction agreement for form and legal effect.

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FINANCIAL CONSIDERATIONS

This project was funded as a Capital Project from the following sources:

Public Facilities Fees - Parks:	\$1,350,000
Roberti-Z'Berg-Harris (Props. 12 and 40):	\$704,200
Community contribution (misc. trust account 0150/0052):	\$65,000
Total:	\$2,119,200

ITEM	\$ AMOUNT
Project Administration	\$120,218
Construction Contract	\$1,541,600
Change Orders	\$89,287
Miscellaneous Expenses	\$199,934
TOTAL	\$1,951,039
Fund Balance Available	\$168,161

RESULTS

Approval of this Resolution will officially complete the construction contract by recording the Notice of Completion and Acceptance. The completion of the improvements at the Los Osos Community Park allows the Parks Division to provide additional active recreation facilities for the community of Los Osos.

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**SAN LUIS OBISPO COUNTY GENERAL SERVICES
1087 SANTA ROSA STREET
SAN LUIS OBISPO, CA 93408**

**SUBJECT: LOS OSOS - CONSTRUCT SKATEBOARD PARK AND TENNIS COURTS,
P5342/300039**

APN #: 074-229-027

1. That on the ____ day of _____, 200__, the project hereunder described was considered to be completed and accepted by the Board of Supervisors of the County of San Luis Obispo.
2. That the description of said project is Los Osos - Construct Skateboard Park and Tennis Courts, P5342/300039, said project being located in the County of San Luis Obispo, State of California.
3. That the name of the political subdivision controlling said project is the County of San Luis Obispo, State of California.
4. That the name of the contractor on said project is Nick E. Pokrajac Inc.
5. That the name of the surety on said project is Contractors Bonding and Insurance Company of Washington.
6. Transferors: None.

STATE OF CALIFORNIA)
)ss
COUNTY OF SAN LUIS OBISPO)

Executed at San Luis Obispo, California, this _____ day of _____, 200__.

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OWNER'S FINAL CERTIFICATE OF COMPLETION

I, Duane P. Leib, General Services Director for the County of San Luis Obispo, hereby certify as follows:

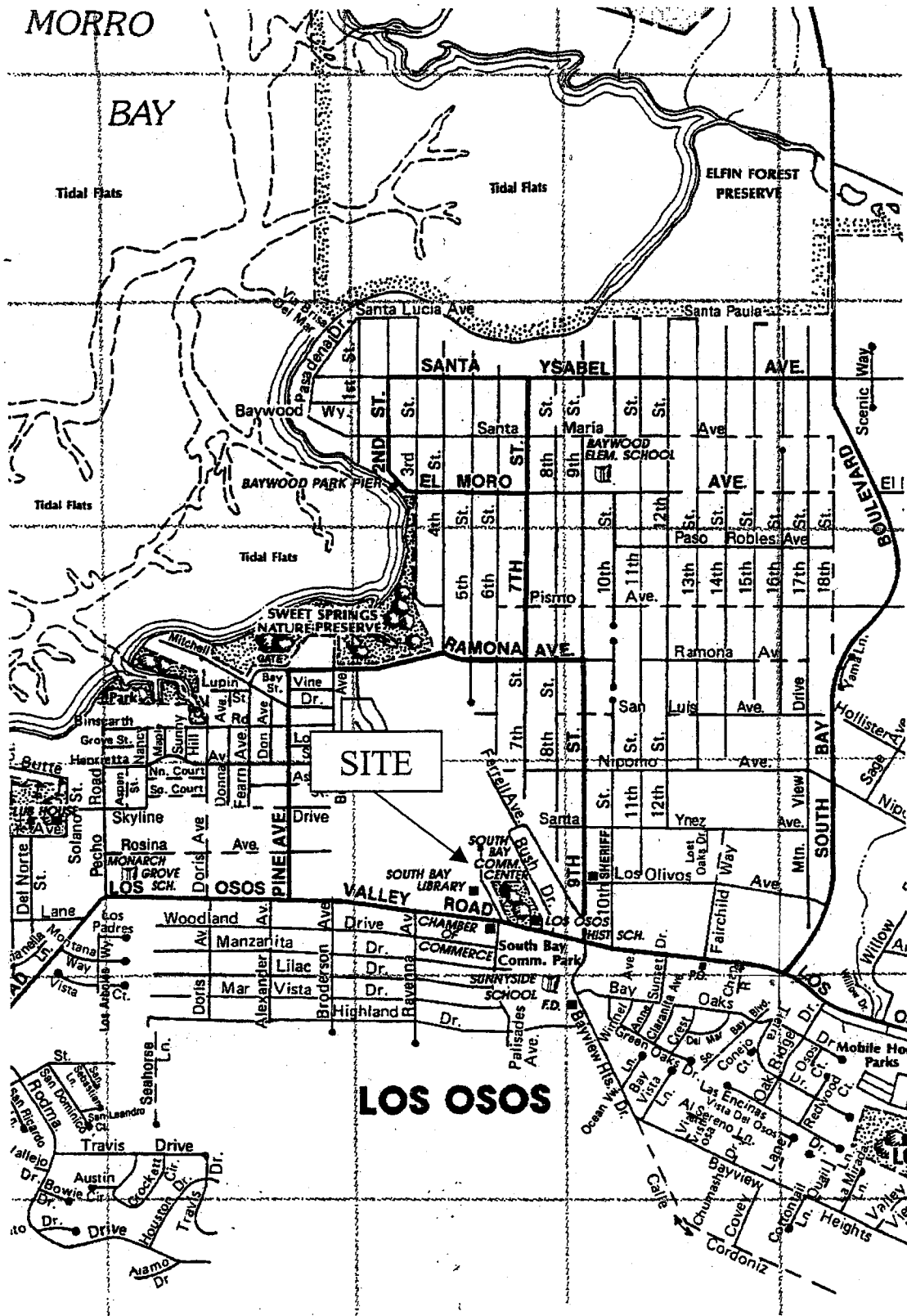
1. That the Work Los Osos - Construct Skateboard Park and Tennis Courts, by Nick E. Pokrajac Inc., of Templeton, Contractor, in accordance with Agreement dated November 2, 2004, has been given a final inspection and approval.
2. That said Contractor submitted all required documents in accordance with Division 00700 General Conditions, Article 8.6 Final Completion, Acceptance, Notice of Completion:
 - (a) **Affidavit for Final Payment:** the Contractor submitted the required Affidavit for Final Payment.
 - (b) **Guarantees:** the Contractor submitted the Guarantee in accordance with Division 00700 General Conditions, Article 11.3.1 Guarantee to Repair Period.
 - (c) **"As-Built" Drawings and Specifications:** Contractor submitted As-Built Drawings and Specifications in accordance with Division 00700 General Conditions, Article 3.11 As-Built.
 - (d) **Surety Company Bond:** Contractor has submitted surety company bond in accordance with Divisions 00100 Instructions to Bidders and 00600 Bond Requirements, Forms and Insurance.
3. That said work is hereby accepted under the terms and conditions of the Contract Documents.

Mark Wilwand

MARK WILWAND
Capital Projects Coordinator

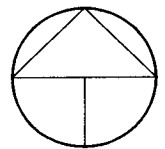
APPROVED: *D. Leib*
DUANE P. LEIB, General Services Director

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North



PROJECT SITE

LOS OSOS COMMUNITY PARK
CONSTRUCT SKATEBOARD PARK AND TENNIS COURTS, P5342

NO SCALE

IN THE BOARD OF SUPERVISORS
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

.....day, 200....

PRESENT: Supervisors

ABSENT:

RESOLUTION NO. ____
RESOLUTION AUTHORIZING EXECUTION OF NOTICE OF
COMPLETION AND ACCEPTANCE FOR CONSTRUCTION OF
LOS OSOS - CONSTRUCT SKATEBOARD PARK AND TENNIS COURTS, P5342/300039

The following Resolution is hereby offered and read:

WHEREAS, NICK E. POKRAJAC INC., has fully completed the project
LOS OSOS - CONSTRUCT SKATEBOARD PARK AND TENNIS COURTS, P5342/300039; and
WHEREAS, it is necessary and desirable that the Notice of Completion and Acceptance be recorded.
NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors of the
County of San Luis Obispo, State of California, as follows:

1. That said work is hereby accepted.
 2. That the Chair of the Board be and hereby is instructed to execute said Notice of Completion and Acceptance.
 3. That the Clerk of this Board be and is hereby authorized and directed to record the same.
- Upon Motion of Supervisor _____, seconded
by Supervisor _____, and on the following roll call vote, to-
wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted.

ATTEST:

Chair of the Board of Supervisors

Clerk of the Board of Supervisors

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